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	BUSINESS			ENTERPRISE			
	Microsoft 365 Business Basic	Microsoft 365 Apps for Business	Microsoft 365 Business Standard	Office 365 E1	Microsoft 365 Apps for enterprise	Office 365 E3	Office 365 E5
User maximum	300	300	300	Unlimited	Unlimited	Unlimited	Unlimited
Full, installed Office applications Word, Excel, PowerPoint, Outlook, Publisher, OneNote and Access on up to 5 PCs or Macs		✓	✓		✓	✓	✓
Office on tablets and phones for the full, installed Office experience on up to 5 tablets and 5 phones		✓	✓		✓	✓	✓
Online versions of Office including Word, Excel, PowerPoint, OneNote and Outlook	✓	✓	✓	✓	✓	✓	✓
File storage and sharing with 1 TB storage/user	✓	✓	✓	✓	✓	✓	✓
Business class email, calendar, and contacts with a 50 GB inbox	✓		✓	✓		Unlimited Inbox	Unlimited Inbox
Unlimited online meetings , IM, HD video conferencing and chat-based workspace with Microsoft Teams	✓		✓	✓		✓	✓
Intranet site for your teams with customisable security settings	✓		✓	✓		✓	✓
Corporate social network to help employees collaborate across departments and locations				✓		✓	✓
Personalized search and discovery with Delve / MyAnalytics	✓		✓	✓		✓	✓
Manage schedules and daily tasks with Microsoft StaffHub				✓		✓	✓

Manage tasks and teamwork with Microsoft Planner				✓	✓	✓	✓
Manual retention and deletion policies and manual classifications				✓		✓	✓
Guard your mailbox against malicious links and attachments with Exchange Online Advanced Threat Protection							✓
Advanced eDiscovery with in-place search, hold, export						✓	✓
Advanced Security Management that assesses risk and gains insight into potential threats							✓
Analytics tools for personal and organizational insights with Power BI and Delve Analytics							✓
PTSN Conferencing allow invitees to join team meetings by dialing in from a landline or mobile phone							✓
Phone System allows you to make, receive and transfer calls across a wide range of devices							✓
PSTN Calling subscribe to domestic and international calling plans from Office 365 and use existing phone numbers or get new ones							Available for purchase as an add-on
Customer Lockbox to control how support accesses your mailbox							✓
Advanced Data Governance for auto classification and smart import							✓